

Polar Workshop 2016

07 - 10 November 2016, ESRIN, Frascati - Italy

Dear Participant,

Welcome to Frascati. In order to make your stay in Frascati as pleasant as possible we would like to provide you with some logistics and tourist information about the Frascati / Rome area.

Registration

The meeting point for the **Polar Workshop 2016 side meetings** on **Monday 7th November** afternoon and **Thursday 10th November** morning will take place at the **Old Reception in Building 1**.

The **main registration for all participants** will take place on the **8th November from 08.30** at the Reception desk close to the **Big Hall** (Building 14).

Agenda and background information

The agenda of the meeting and background information can be found on the website <http://arcticdc.org/meetings/adc-meetings/interoperability-workshop>

Meeting Rooms

Meetings on the **7th and 10th November** will be held in **Room D** (Building 2). The **meeting point** will be at the **Old Reception (Building 1)** according to the schedule.

Plenary Sessions on the **8th and 9th November** will be held in **Big Hall** (Building 14).

Side meetings on the **8th and 9th November** will be held in the meeting room **Big Hall** (Building 14) and in the meeting rooms **N, O, P** (Building 14). The **meeting point** will be at the **reception desk** close to the **Big Hall (Building 14)** according to the schedule.

Coffee and Lunch

Coffee, tea and water will be available at the break in the Big Hall (Plenary Session) and in the side meeting rooms.

Lunch will be served at the canteen according to the programme. You are kindly requested to pay cash at the cash counter.

Social events and Cocktails

There will be a **Welcome Cocktail** on the **8th November** according to the agenda.

Taxi

Should you require a taxi for your departure to the airport or Rome at the end of the meeting or during the event please contact the Registration Desk. Please book your taxi at least **3 hours in advance!**

Changes to Travel Arrangements

If you need to change your return flights please contact the Travel Office.

Useful telephone numbers

Registration desk: Tel: 0039 06 941 88671 (Big Hall); Fax: Annex room 0039 06 941 80293

Travel Office: Tel: 0039 06 941 80240

Emergency numbers: Tel. 0039 06 941 80 220 (when not on site); Tel. 80 333 (from any tel. on site)

Onsite services

Internet Use:

Wireless Internet available in the Conference Rooms

ATM Cash Machines:

Available in Building 1 Ground Floor

Bus Schedule

07-10 November 2016, ESRIN, Frascati - Italy

Meeting point for guests of Hotels in the center of Frascati is in Piazza Marconi in front of the Municipality of Frascati (Comune)

	07 Nov 2016
Evening – 1 bus, 25 pax	
Departure from ESRIN to Frascati center	18:00

	08 Nov 2016
Morning – 1 bus, 55 pax	
Departure from Piazza Marconi	08:10
Arrival in ESRIN	08:30
Evening – 1 bus, 55 pax	
Departure from ESRIN to Frascati center	18:30

	09 Nov 2016
Morning – 1 bus, 55 pax	
Departure from Piazza Marconi	08:15
Arrival in ESRIN	08:30
Evening – 1 bus, 25 pax	
Departure from ESRIN to Frascati center	17.30

	10 Nov 2016
Morning – 1 bus, 25 pax	
Departure from Piazza Marconi	08:15
Arrival in ESRIN	08:30

TRAIN CONNECTIONS

A : **ROME TERMINI ↔ FIUMICINO AIRPORT**
 Trains from Fiumicino Airport to Rome Termini station leave every 30 minutes from 06:38 to 23:38.
 Trains from Rome Termini station (platforms 25-27) to Fiumicino Airport leave every 30 minutes from 05:52 to 22:52.
 Timetable may vary on Sunday and public holidays. The journey takes about 30 minutes.
 One-way tickets cost 14.00 €. Tickets can be purchased at vending machines inside both domestic and international arrival halls as well as at train stations.

B : **ROME TERMINI ↔ FRASCATI**
 The journey takes about 30 minutes. One-way tickets cost 2.10 €.
 In Frascati, tickets can be purchased at the bar into the station or the newsstand in the small gallery in front of Piazza del Gesù.
 At Rome Termini station tickets may be purchased at the check-in area or the self-service machines in the main hall.
 All trains run Monday to Saturday (see the tables below). Sunday trains are marked with an *asterisk.

Departure: Frascati	Arrival: Rome
06:35	07:06
07:33	08:06
08:36 *	09:06
09:37	10:06
10:34*Ⓞ	11:13
12:36 *	13:06
13:43	14:13
14:36 *	15:06
15:36	16:06
16:36 *	17:06
17:36	18:06
18:36 *	19:06
19:37	20:06
20:36 *	21:06
21:36	22:06
22:36 Ⓞ	23:15

Departure: Rome	Arrival: Frascati
06:35	07:06
07:35 *	08:05
08:54	09:24
09:54 *	10:24
11:54 *	12:24
12:54	13:24
13:54 *	14:24
14:54	15:24
15:54 *	16:24
16:54	17:24
17:54 *	18:24
18:54	19:24
19:54 *	20:24
20:54	21:24
21:54	22:24

Ⓞ = change at Ciampino *train on Sundays

C : **ROME TERMINI ↔ ESRIN (Tor Vergata)**
 The Tor Vergata station is located 50 meters far from ESRIN (turn left at the exit, go up the stairs, cross the bridge and you are at the main gate of ESRIN).
 The journey takes about 20 minutes. One-way tickets cost 1.50 €.
 Tickets may be purchased at the ESRIN Travel Office. At Rome Termini station tickets may be purchased at the self-service machines in the main hall.
 When travelling from Rome to Tor Vergata you are advised to travel in the front part of the train (first four carriages).

All trains run Monday to Saturday (see the tables below). Sunday trains are marked with an asterisk.

Departure: Tor Vergata	Arrival: Rome
06:38	06:59
07:03	07:27
07:21	07:41
07:53	08:13
08:12	08:34
09:04	09:27
09:25	09:48
11:14	11:35
12:26	12:48
14:20 *	14:48
15:00 *	15:20
15:26	15:48
16:26 *	16:48
16:48	17:13
17:27	17:48
17:48	18:13
18:26	18:48
18:48	19:13
19:26	19:48
19:41	20:13
20:25	20:48
21:26 *	21:48
21:48	22:13
22:15 *	22:41
23:10	23:30

Departure: Rome direction Cassino / Frosinone	Arrival: Tor Vergata
06:28	06:48
06:42	07:01
07:42	07:58
08:00	08:15
08:07	08:27
08:35	08:53
09:14	09:32
10:14 *	10:32
12:14	12:32
13:14	13:32
14:14	14:32
14:49	15:07
15:14	15:32
15:49	16:07
16:14	16:32
16:49	17:07
17:14	17:32
17:49	18:07
18:14	18:32
18:49	19:07
19:14	19:32
20:14	20:32
21:28	21:46

*train on Sundays

A combination of A + B will bring you to and from the centre of Frascati. A combination of A + C will bring you to and from ESRIN.

USEFUL INFORMATION

Frascati map

Please click here to download a map of Frascati: <http://www.geoplan.it/mappe-cartine/mappa-comune-frascati-2-RM.htm>

Public transport to Rome

Bus to underground

You can get a bus from the bus station in the centre of Frascati - just opposite the Town Hall (the Comune in Piazza Marconi). The bus will take you as far as Anagnina which is the nearest underground station. You must buy your ticket in advance.

Tickets may be purchased at the tobacconist's. The Cotral ticket to Rome costs € 1.50. It is better to buy your return ticket at the same time.

Underground

There are two lines: A and B. You can change from one to the other at the Termini stop. Carnets of 10 tickets are available at a cost of € 14.00 from tobacconists, some newspaper stands and the main underground stations. Ticket machines are also available at all stations.

The ticket is valid for 75 minutes from the first time you use it. You may use each ticket twice within the 75 minutes but only once for the underground.

To get the Frascati bus from the Anagnina underground station, take the right exit and keep on walking to the end of the tunnel. Go up the steps. The bus stop is just near the newspaper stand.

The underground CLOSES at 23.00 hrs and the last bus to Frascati from Anagnina station leaves at 21.30 hrs.

Taxi

Taxis in Rome normally charge according to mileage but try to agree a price in advance for any journey to Frascati, as it is outside the Rome area.

SHOPPING HOURS

Shopping hours in Frascati are as follows :

08.30 - 13.00

16.30 - 19.30

The shops normally close on Thursday afternoons and all day Sunday. You may find some food shops open on Sundays.

The GS supermarket in the centre of Frascati is open 08.00 - 20.00 Monday to Saturday and on Sunday morning 08.00 - 13.00.

Shopping hours in Rome are more or less the same except that the shops are closed on Monday morning and open about 16.00 on Monday afternoons. The food shops in Rome close on Thursday afternoons and are open on Monday morning.

PLEASE TAKE CARE OF PERSONAL BELONGINGS. IN PARTICULAR, IF YOU GO INTO ROME, IT IS ADVISABLE TO LEAVE YOUR PASSPORT AND CREDIT CARDS IN THE HOTEL SAFE AND JUST TAKE SPENDING MONEY.